



## **Admissions Policy 2022-23**

Author:	Principal
Approval needed by:	The Trust Board
Consultation required:	LGB to review annually. All stakeholders will be consulted on any proposed material changes
Adopted (date):	15 December 2020
Date of next review:	September 2021

Granville Academy (the Academy) is part of the de Ferrers Trust. As a converter Academy, Granville Academy will continue to follow Derbyshire County Council's published admissions arrangements.

To find your normal area secondary school go to [www.derbyshire.gov.uk/admissions](http://www.derbyshire.gov.uk/admissions) and enter your postcode. Parents/carers can choose the school which best meets their child's needs.

**The Published Admission Number (PAN) for the Year 7 entry is 180.**

## Year 7 Admissions

If your child goes to a Derbyshire primary school, you will receive information through your child's school about how to apply for a Year 7 place. For assistance with applications and appeals please go to [www.derbyshire.gov.uk](http://www.derbyshire.gov.uk). Applications for the admission of students who live outside the county are considered on an equal basis. Parents should apply to their home LA who will send the details to Derbyshire LA after the closing date for that Authority area.

For children transferring to secondary school in September 2022 you can apply for their secondary school place by 31 October 2021:

- on line at [www.derbyshire.gov.uk/admissions](http://www.derbyshire.gov.uk/admissions)
- You can make a telephone application through Call Derbyshire Tel: 01629 533190. The call centre is open between 8am and 8pm, Monday to Friday, and Saturdays 9.30am to 4pm.

### **Make sure your application is in by midnight on 31st October 2021**

Pupils will be admitted at the age of 11 without reference to ability, aptitude or religious faith. A student who has a statement of special educational needs or Education, Health and Care Plan that names Granville Academy will be admitted to the Academy. This will reduce the number of places available.

Where applications for admissions exceed the number of places available, the following steps will be used by the Academy Trust to allocate places:

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
2. Children of staff employed by the Academy in either of the following circumstances:-
  - a) where the member of staff has been employed at the Academy for two or more years at the time at which the application for admission to the Academy is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Students who attend primary schools in The de Ferrers Trust at the point of application.
4. Children living in the normal area served by the academy at the time of application and admission who have brothers or sisters attending the academy at the time of application and admission. For applications for the year of entry received by the closing date, a normal area school will be determined in relation to the home address at which the pupil is ordinarily resident on that date.
5. Children living in the normal area of the school (at the time of application and admission). Once a waiting list is formed, a child's place on that list will be updated in light of any new address. Proof of residency may be required. A copy of the catchment area can be obtained from the Academy or the School Admissions and Transport Service. The Academy does not operate a catchment area guarantee.
6. Children not living in the normal area but who have a sibling attending Granville Academy at the time of application and admission. Sibling includes a half brother or sister, a legally adopted child who is regarded as a brother or a sister, and living in the same family unit.
7. All other children not eligible under the above criteria.

In the event of over subscription of candidates meeting the requirement in any of the categories above and a tie-breaker being required to reach a decision, the Academy Trust will use the distance from the centre of the school, as measured by the Local Authority's Geographic Information System, in a straight line to the front door of the dwelling house, calculated to within two metres.

The Academy Trust will not consider more than one application on behalf of the same child in a single academic year unless they consider there is a significant change in the particular circumstances of that child.

The Academy Trust may consider taking direct in-year approaches from parents to help reduce delays in finding a school place once terms starts. Prompt communication with the LA will ensure there is no delay in the application process.

## In year Admissions

Admissions mid-year for any year group and for Year 7 after the end of the Autumn term can be made via the DCC website or by calling 01629 533190

Parents considering sending a child to Granville Academy are warmly invited to phone or call to make an appointment to visit the school for a tour. Please contact Sarah Hewart on 01283 216765 or via [shewart.granville@deferrerstrust.com](mailto:shewart.granville@deferrerstrust.com).